

Your Name

Phone Number | Email Address

Objective

This is optional! If you are changing careers and your current experiences aren't quite selling your talents, use this space to show off your skill set and explain how you'll use them to transition into a new role.

Experience *(in descending order)*

Current or Most Recent Job Title | *Company* | Dates From - To

- *Brief summary of accomplishments and your key responsibilities.*

Previous Job Title | *Company* | Dates From - To

- *Brief summary of accomplishments and your key responsibilities.*

Previous Job Title | *Company* | Dates From - To

- *Brief summary of accomplishments and your key responsibilities.*

Education & Training

- **Title of Degree, Diploma or Certification** | *Name of School* | Date (optional)
- **Title of Degree, Diploma or Certification** | *Name of School* | Date (optional)
- **Title of Degree, Diploma or Certification** | *Name of School* | Date (optional)

Skills

(List important and relevant skills that apply to the job in bullets.)

- Skill #1
- Skill #2
- Skill #3
- Skill #4
- Skill #5
- Skill #6