



SPECIALISTS IN TECHNICAL  
STAFFING

## **dDS Mission: To Build Long-Term Relationships**

***We Value:*** Integrity

Commitment

Professionalism

Growth & Development

d. DIVERSIFIED SERVICES

*Discover Our Talent*

PH: 248-633-0033 FAX: 248-633-0030 <http://www.jobs4you.com>  
30150 TELEGRAPH RD., SUITE 215, BINGHAM FARMS, MI 48025



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# Who is dDS?

- Established in 1977
  - **Not a Franchise – Not a Chain**
- We focus on many different industries
- Relationship focused – customer and candidate
- 40+ years internal industry experience
- Knowledgeable and results driven
- Database of over 25,000 resumes
- Key specialties –
  - Engineering
  - CAD
  - IT
  - Administrative Support
  - Healthcare

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# How We Work

- 100% contingent
  - We don't get paid unless we find you **TALENT!!!**
- Team Focused
- Work a full desk
  - I am your only point of contact
- We “innerview” all candidates within a 50 mile radius
- Utilize internal database of 25,000 local candidates
- Goal
  - To bring to you qualified candidates within 72 hours

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# dDS Areas of Expertise

At dDS our focus is building relationships...without that nothing works. If you are a potential customer we want to meet with you personally to better understand your requirements. We have been serving the Detroit market place for over 25 years.

## Engineering

Manufacturing  
Mechanical  
Industrial  
Quality  
Program/Product Development  
Sales

## Health Care

Registered Nurses  
Clinical Managers  
Directors / CNO  
ET/MRI/Nuclear/X-Ray  
Radiation Therapists/Dosimetrists  
Medical Technologists/Lab

## Designers

CATIA  
IDEAS  
SDRC  
Unigraphics  
AutoCAD  
Pro-E

## Administration

Clerical  
Receptionists  
Administrative Assistants  
A/R & A/P clerks  
Bookkeepers  
Word Processors/Data Entry

## Technicians

Test  
Automotive  
Electrical  
Dynamometer

## IT

Programmers  
UNIX Administrators  
WEB Developers  
Project Leaders  
System Analysis  
Database Administrators/  
Programmers

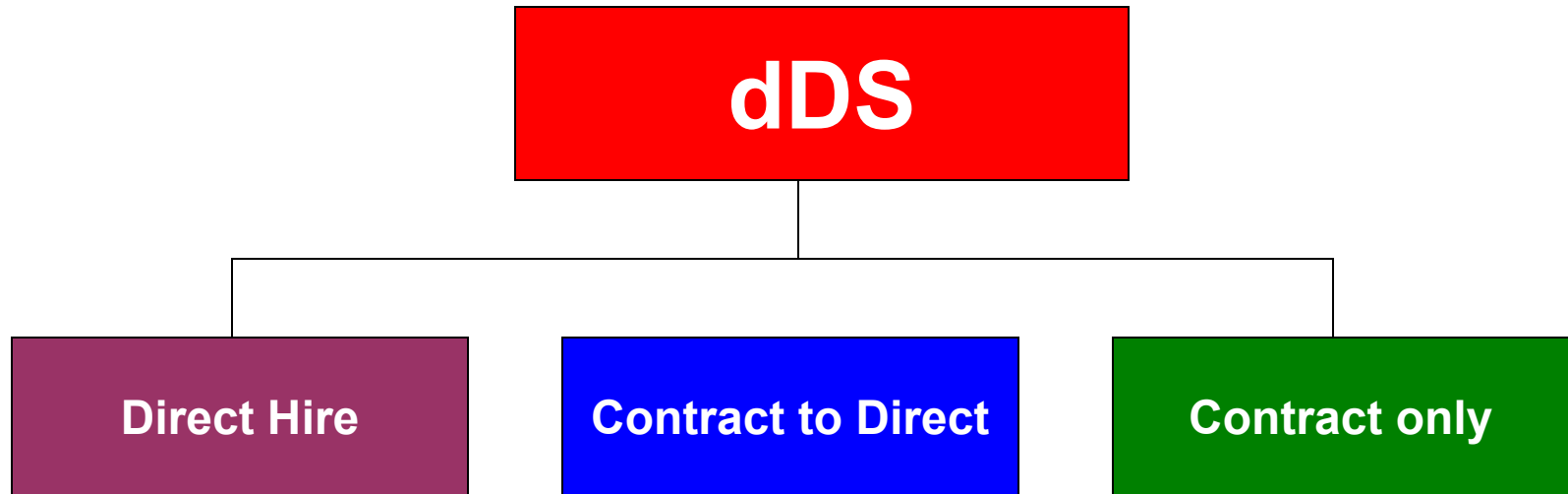
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## Direct Hires

“Direct Hire” is a process whereby we refer outstanding candidates for your consideration. This enables you the freedom to interview only qualified candidates.

The cost of our service is 25% of the first year’s salary, billed on the start date of the candidate and due net 30 days.

dDS will guarantee all placements for a period of sixty (60) days, effective on the start date of the employee. If an employee terminates for any reason (except due to a position change or lack of work) during the sixty (60) day period, dDS will retain 1/3 of the total placement fee within the first 30 days and 2/3 of the total placement fee within the next 30 days of employment.

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## Contract to Direct

We offer a six month contract to direct hire option that gives you flexibility to evaluate the individual, before you offer the employee a direct position within your company. If this candidate does not meet your qualifications or the project is interrupted or halted, you are under no obligation to dDS. After a six (6) month period, you have the choice to hire the candidate direct, with no fee owed to d. Diversified Services

During the six (6) month contract period, dDS offers each contract candidate a full range of benefits, which include health and dental insurance, vacation, disability insurance and a 401k plan.

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# Contract

D. Diversified Services will interview, select and assign qualified candidates to fill your long or short term staffing needs

You will still have the option to meet each of the qualified candidates for a more detailed interview.

Our goal is to have several qualified candidates for you to review within twenty-four (24) hours of receiving your job order.

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# Being Successful Together

- Clear Job Descriptions
  - Blueprint
- Access to **YOU** and your **Hiring Manager**
  - “Walk the Halls”
    - Face to Face meeting
- Feedback on submittals within 72 hours
- Interview dates and times
- YES or NO
  - **CLEAR** and **OPEN** communication!

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